

Company Registration No. 00596820 (England and Wales)
Registered Charity No. 313015

THE WIENER LIBRARY
(A COMPANY LIMITED BY GUARANTEE)

FINANCIAL STATEMENTS

31 DECEMBER 2015

THE WIENER LIBRARY - FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2015

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THE WIENER LIBRARY - OFFICERS AND PROFESSIONAL ADVISERS

Trustees	A Spiro - Chairman F Harding D Lewis D Rauch E Schmidt Professor P Spencer Dr Z Waxman A Wesemann
Director	B Barkow
Company Secretary	C Patel
Principal address & Registered office	29 Russell Square London, WC1B 5DP
Auditor	haysmacintyre 26 Red Lion Square London, WC1R 4AG
Banks	Lloyds Bank Langham Place Branch PO Box 1000 London, BX1 1LT Deutsche Bank AG Königsallee 45/47 40189 Düsseldorf, Germany
Solicitors	IBB Solicitors Capital Court 30 Windsor Street Uxbridge Middlesex, UB8 1AB

THE WIENER LIBRARY - REPORT OF THE BOARD

YEAR ENDED 31 DECEMBER 2015

The Trustees present their report and financial statements for the year ended 31 December 2015. The financial statements have been prepared in accordance with current statutory requirements, the charity's governing instrument, and the Statement of Recommended Practice (revised 2015), Accounting and Reporting by Charities.

Structure and change of name

The Wiener Library ("the Library") is a charitable company limited by guarantee. It is a registered charity, which is governed by its Memorandum and Articles of Association. It was incorporated in 1958 and last changed its constitution in 2006. At an extraordinary general meeting ("the EGM") held on 22 September 2015 further changes to the Memorandum and Articles of Association were approved to bring them into line with current Charity legislation and best practice.

At the EGM it was agreed that the name of the Library should be changed from The Wiener Library Institute of Contemporary History to The Wiener Library.

Objectives and principal activity

The Library's objectives and its principal activity in the year under review continue to be the advancement of the study and knowledge of contemporary history and political science.

No substantial change in the activity of the Library for the year to 31 December 2016 is contemplated.

The Trustees are aware of their requirements to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Mission statement

The Library is one of the world's leading and most extensive archives on the Holocaust and Nazi era. Formed in 1933, the Library's unique collection of over one million items includes published and unpublished works, press cuttings, photographs and eyewitness testimony.

Our mission is:

- To serve scholars, professional researchers, the media and the public as a library and archive of record.
- To be a living memorial to the evils of the past by ensuring that our wealth of material is put at the service of the future.
- To engage people of all ages and backgrounds in better understanding the Holocaust and other genocides, through encouraging the study of the collections with an active educational programme.
- To communicate the accessibility, power and contemporary relevance of our collections as a national resource for those wishing to prevent possible future genocides

Our vision is of a continuously developing library, archive and information service for the UK and for the international community, dedicated to supporting research, learning, teaching and advocacy about the Holocaust and genocide, their causes and consequences.

The Library provides a resource to oppose antisemitism and other forms of prejudice and intolerance. The Library's reputation rests on its independence and the scholarly objectivity of its activities and publications.

THE WIENER LIBRARY - REPORT OF THE BOARD

YEAR ENDED 31 DECEMBER 2015

Use of the Library

In 2015 we spent £24,750 on new books; we added 811 books to our collections, and received 51 donations of family papers and documents.

In October we launched the new collections catalogue. Work on developing the new system started in 2014 in order to optimise the efficiency, performance and integration of our catalogue. The new catalogue now holds almost all of our collection records in one database, with one thesaurus ensuring maximum consistency when cataloguing and indexing across resource types. It is a solid foundation for further integration of digital collections and work flows.

European Holocaust Research Infrastructure (EHRI)

The application by the EHRI consortium to the European Commission for a further four years of funding has been successful. The Wiener Library is part of three work packages: dissemination (as in EHRI I); digital archive presentation and tools and digital historiography. The fact that we continue as a partner is a great compliment to the Library, many of the smaller partners from EHRI I were dropped.

International Tracing Service Archive (ITS)

In 2015 we received 117 new enquiries for research in the ITS, including 86 enquiries by family members researching the fate of their relatives, and 31 requests for historical research. The ITS Archive Researcher completed research on 56 family enquiries.

The Library continued to partner with the United States Holocaust Memorial Museum (USHMM) and ITS-Bad Arolsen to author a series of education modules using ITS documents geared toward university courses in Holocaust studies. The partners plan to publish the modules by the end of 2016.

The Library successfully co-hosted with Yad Vashem a workshop for PhD candidates from UK and Israeli universities. The workshop was designed to ensure that students gained important feedback on their research as well as having time to extend their work in the Library's collections. The workshop included a significant orientation and focus on ITS, and most of the participants made use of the collection for their research.

The Library also hosted the first of a series of workshops focused on improving access to the ITS digital archive. The four-year partnership between the Library and its partners continued with a second workshop in March 2016 in Bad Arolsen, Germany. Each copy-holding institution was represented at the September workshop, and solid plans were laid for continued collaboration on crowd-sourced indexing, the exchange and creation of tools for users, and a pilot data mining project.

Educational and Outreach Activities

In 2015 the Library held a diverse programme of talks, film screenings and book launches. Four talks were given as part of a new lecture series entitled 'The New Jewish Question: The Holocaust, Israel, Antisemitism' which was launched with the purpose of encouraging debate and reflection about the significance of the Holocaust in the context of contemporary politics. In addition, three Fraenkel Prize lectures were held by all winners of the 2014 prize, and a number of events were organised in connection with the 70th anniversary of the liberation of Bergen Belsen, as well as the publication of the book *Pogrom – November 1938: Testimonies from 'Kristallnacht'*.

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YEAR ENDED 31 DECEMBER 2015

The primary objectives of our engagement and outreach work are:

- to communicate the relevance of the Library's collections to the wider public (e.g. by participating in major commemorative activities such as the centenary of the First World War),
- to showcase previously unseen collection highlights for visitors and online audiences, and
- to continue to pursue high level of stakeholder engagement from academics and supporters, including new and established community stakeholders.

Visitor feedback from our events has been overwhelmingly positive. The Library continued to improve its offering for schools, developing a more sophisticated and varied programme of workshop activities.

Keeping Truth Alive: Opening the Wiener Library's Heritage to All

In 2010 the Library was awarded a grant from the Heritage Lottery Fund (HLF) for our education project "Keeping Truth Alive". This funded three members of staff and will expire in December 2016.

In 2015 the Library curated and displayed four temporary exhibitions, some running concurrently:

- *Refugee Family Papers: an Interactive Map*
- *Humanity after the Holocaust: The Jewish Relief Unit, 1943-1950*
- *Memory in a Digital Age: a virtual reconstruction of Bergen-Belsen*
- *Fragments of a Lost Homeland: Remembering the Armenian Genocide*

Each of the exhibitions was well-received and attracted many visitors. The exhibition 'Refugee Family Papers' coincided with the launch of a new digital resource, 'Refugee Family Papers: An Interactive Map'. This digital map gives users the opportunity to browse and search the Wiener Library's collections of refugee family papers. The exhibition 'Humanity After the Holocaust: the Jewish Relief Unit, 1943-1950' marked the 70th anniversary of the liberation of Bergen-Belsen, and was accompanied by an immersive virtual panorama of the camp which was brought to the Library from the Bergen-Belsen Memorial, thanks to a partnership built by the Education and Outreach Manager.

The last exhibition in 2015 marked the centenary of the Armenian Genocide. This exhibition, 'Fragments of a Lost Homeland: Remembering the Armenian genocide', launched on 8 October and was accompanied by a programme of talks about the subject in partnership with the Armenian Institute.

Future plans

The key objectives for the current year include:

- Build up the Library's collections as the UK's national Holocaust and genocide repository
 - Initiate extensive programmes to create digital resources and strengthen our online presence
 - Work to ensure that the Library has a strong voice in UK organisations and institutions engaged in Holocaust education and commemoration
 - Strengthen international partnerships in order to position the Wiener Library as a high profile collection and research facility with global reach
 - Deliver a programme of public events to encourage informal learning and engagement with the Library's subject areas
-

THE WIENER LIBRARY - REPORT OF THE BOARD
YEAR ENDED 31 DECEMBER 2015

- Support the work of the UK Holocaust Memorial Foundation as a member of its Educational Advisory Group, to ensure that the UK's national Holocaust Memorial and associated Learning Centre achieve their ambitious goals.

Financial Review

Our fundraising programme and the generosity of our supporters continue to be central to the growth of the Library and expansion of its facilities and services.

The majority of larger donations are usually associated with particular projects and must be used for that specific purpose; whilst these restricted funds are much appreciated and broaden the work of the Library, they do not contribute to the underlying annual running costs of the organisation, which are in the region of £0.6 million. This unrestricted annual expenditure covers salaries, utilities, general overhead and the book buying budget.

We reported last year that the trustees of the Association of Jewish Refugees (AJR) had agreed to donate to the Library an annual grant of £100,000, initially for a period of five years, commencing in 2015. This contribution to unrestricted expenditure will enable the Library to expand its book budget and broaden other services. The AJR and the Wiener Library are the UK's two organisations most intimately tied to the memory of the refugees, and it is logical that these charities work closely together. In return the Library can offer the AJR participation in a range of activities to preserve the memory of the refugees and promote public understanding of the challenges they faced, the human qualities they embodied and the great contribution they made to British life.

Last year we reported that the Library's application for a Heritage Lottery Fund (HLF) Catalyst:Endowment grant had been successful. The grant meant that all donations raised by the Library up to a limit of £1 million would be matched, to produce a fund of up to £2 million. The campaign received a most generous contribution from the trustees of the Toni Schiff Memorial Fund and this, together with many other donations, meant that by 31 December 2015 the total Catalyst:Endowment had achieved its target of £2million.

The Wiener Library Endowment Trust, which is a separate charity, contributes annually to the Library to help meet its running costs. In 2015 the Endowment Trust donated £190,000 (2014: £200,000). The Endowment Trust has confirmed that its grant to the Library for 2016 will be £200,000 and, as always, the Library is most grateful for this commitment.

As in previous years, the Library received a major donation from the German Foreign Office (Auswärtiges Amt) and is most grateful for this support. The Library greatly values its close and longstanding relationship with the Cultural Section of the German Embassy in London and works with it on projects of mutual interest.

In addition during the year the Library again received a number of grants from individuals and grant giving trusts as part of its fundraising programme. The Board greatly appreciates the financial support it receives from these major donors, without whose help and support we could not continue our work. Unrestricted grants and donations in the year totalled £0.6m (2014: £0.5m) Grants and donations in the year totalling £0.4m (2014: £0.3m) were of a restricted nature and principally for ITS and the Education and Outreach programme.

As always, we are immensely grateful to all our donors; their generosity is greatly appreciated.

Reserves policy

The overall reserves of the Library have increased by £0.5m to £6.4m of which £3.3m is represented by the net book value of fixed assets, £0.8m is in restricted funds and £2m is in the

THE WIENER LIBRARY - REPORT OF THE BOARD
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Catalyst:Endowment fund. The Library's free reserves are £206,348 and represent approximately 4 months of operating expenditure incurred in 2015.

The Library's reserves policy is to build up its unrestricted reserves to cover six months' operating expenditure, approximately £300,000.

Investments

The Trustees confirm that investments are held in accordance with the powers available to them,

Catalyst:Endowment fund investment policy

The Trustees of the Wiener Library have overall responsibility for the investment of the Catalyst:Endowment restricted fund.

The investment objective is to generate sufficient annual total return (income plus capital) to finance the Library's education and outreach programme including overheads and the curating and production of temporary exhibitions.

The Trustees have asked a number of experienced investment professionals to assist with the selection and monitoring of appropriate fund managers. The Trustees will ensure that the Catalyst:Endowment fund is appropriately diversified as part of its risk control measures.

A total return approach has been adopted. The Trustees wish to maintain the capital value of the investment funds at least in line with inflation.

The Trustees accordingly have instructed the investment professionals to adopt a medium risk investment strategy and to consider the following:

- The suitability of any class of investments to the Library
- The suitability of any particular investment as an investment of that kind;
- The need for diversification of the investments of the Library as far as is appropriate to the circumstances of the Library.
- Underwriting or similar obligations are not permitted
- Leverage is not permitted

Currently the Catalyst:Endowment is invested in funds managed by Troy Asset Management.

The investment of funds commenced in the second half of the year.

Governance and management

The Trustees (who are also the directors of the company for the purposes of company law) serve for three years after which period they may put themselves forward for re-appointment. The board of Trustees keeps the skill requirements of its members under review and may appoint a person as a trustee either to fill a vacancy or as an additional trustee. New trustees may be sought by open advertisement or through a dialogue with existing supporters of the Library. A trustee so appointed shall hold office only until the next annual general meeting, when they will need to be re-appointed. The Articles of Association provide for a minimum of three trustees and a maximum of ten trustees. Newly appointed trustees receive an induction pack, including the charity's governing document and a briefing document describing the legal status, role and responsibilities of trustees. They are invited to visit the Library for further informal briefings by the Director and staff.

The Board is responsible for setting overall policy. The members of the Board elect the Chairman and appoint the Director. The Director is responsible to the Board of Trustees, through the Chairman, for the day-to-day management of the Library. The members of the Board who have

THE WIENER LIBRARY - REPORT OF THE BOARD
YEAR ENDED 31 DECEMBER 2015

served during the year and since the year end are set out below.

The strategy and policies of the Library are decided by the Board of Trustees; the responsibility for the execution of those policies is delegated to the staff led by its key management consisting of the Director, Ben Barkow, supported by the senior management team comprising Dr Christine Schmidt (deputy director and head of research), Dr Toby Simpson (head of digital) and Ms Katherina Hübschmann (head of collections), who report regularly to the Board through the Director.

Trustees

The Trustees who held office throughout the year and as at the date of this report are shown below. There were five Board meetings during the year and the figures in brackets indicate the number of meetings each trustee attended:

Anthony Spiro (5) - Chairman
Dr Colin Boswell (1) – resigned on 22 September 2015
Frank Harding (5)
Emma Kane (3) – resigned on 22 September 2015
David Lewis (3)
David Rauch (5)
Ellen Schmidt (4)
Professor Philip Spencer (3)
Dr Zoë Waxman (2)
Andreas Wesemann (4)

The Trustees thank Emma and Colin for their whole hearted commitment to the organisation and what it stands for. Their support, particularly through the highs and lows of the relocation and refurbishment process, was greatly appreciated. We are delighted that they intend to maintain close links with and support for the Library as Patrons.

Patrons

We have brought together a small group of Patrons with a close interest in the Library's work, who assist the Library in raising its profile. Patrons advise and assist the Library in broadening its network of contacts. This could include from time to time effecting introductions and participating in or hosting fundraising events on behalf of the Library. Patrons hold an honorary position and therefore there is no reporting or disclosure requirement.

We have been extremely fortunate in creating a group of Patrons from diverse backgrounds with a wide range of skills. Our Patrons are most helpful and constructive and we much appreciate the time and trouble they are taking to assist the Library. Our Patrons as at the date of this report, are:

Dr Yossi Bellin	Shahid Malik
Dr Colin Boswell	Dr Gabriele Matzner-Holzer
Jonathan Caplan QC	The Rt Hon David Miliband
Sir Mick Davis	Rabbi the Baroness Neuberger DBE
The Lord Finkelstein OBE	The Rt Hon Sir Malcolm Rifkind
The Rt Hon Margaret Hodge MP	The Rt Hon sir Bernard Rix
Emma Kane	

THE WIENER LIBRARY - REPORT OF THE BOARD
YEAR ENDED 31 DECEMBER 2015

Council

In 2006 the Library amended its Articles of Association to bring them into line with changes in charity law and to reflect best practice at that time. As part of that process a number of trustees stepped down and became members of a new body, which was called the Council. The Council's members were longstanding supporters of the Library who wholeheartedly supported its work and remained committed to its success. The trustees of the Library were also members of the Council.

Charity and company law have continued to develop and when considering various amendments and additions to our Articles the trustees felt that it would improve the governance structure of the charity if the formal role of the Council came to an end, as it had, in practice, ceased to function as envisaged in 2006. The abolition of the Council was approved at the EGM.

The trustees would like to express their gratitude for the invaluable contribution the Council members have made over many years to the success of the Library.

Staff and volunteers

This has been another year of progress for the Library, made possible by the quality and dedication of its staff, backed by a team of skilled and enthusiastic volunteers of all ages. The Board is grateful to everyone who contributes to the successful operation of the Library; it is a team effort. We have, for many years, benefitted from the enthusiastic and intelligent support and assistance of young volunteers, principally from Germany. These interns, who usually stay for one year, are members of the German Action Reconciliation Service for Peace.

Remuneration of key personnel

The remuneration of the Director and Senior Management Team is reviewed annually and normally increased in accordance with average earnings to reflect a cost of living adjustment.

Risk management and internal controls

The Trustees have overall responsibility for ensuring that the Library has appropriate systems of control, both financial and operational.

The Finance Committee meets regularly and reviews the major financial and operational risks facing the Library. It monitors the implementation of any changes necessary to ensure that, as far as is reasonable, controls are in place to protect the Library, its members, its staff, the general public and other stakeholders.

The Library has a formal risk management process through which the Trustees and senior management team identify and review the major risks to which the Library may be exposed. All significant risks, together with current mitigation actions, are reviewed regularly throughout the year by the trustees. The trustees are satisfied that systems have been developed and are in place to mitigate identified risks to an acceptable level.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- An annual budget approved by the Board;
- Regular consideration by the Board of financial results, variance from budgets and non-financial performance indicators;
- Delegation of authority and operating procedures;

**THE WIENER LIBRARY - REPORT OF THE BOARD
YEAR ENDED 31 DECEMBER 2015**

The principal risks and uncertainties identified by the trustees are as follows:

<u>Risk identified</u>	<u>Action taken to mitigate the risk</u>
Security of premises	High level of vigilance, security systems in place and tested regularly. Close co operation with Police and security specialists
Reduction in funding from major donors	Maintain close contact with donors and be sensitive to their requirements
Security of collections	Regular stock checking, fragile/sensitive archival material can only be consulted under supervision. There is a disaster recovery plan and the collections are insured to allow for salvage or replacement of damaged items.
Data loss	Rigorous daily back up and back up scanning of key documentation. System review in progress to identify possible improvements

Statement of trustees' responsibilities in respect of the Report of the Board and consolidated financial statements

The trustees are responsible for preparing the Report of the Board and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the net movement in funds, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the corporate and financial information included on

THE WIENER LIBRARY - REPORT OF THE BOARD
YEAR ENDED 31 DECEMBER 2015

the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

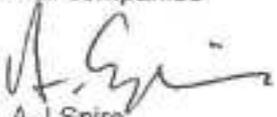
In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company auditor is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small companies provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

By order of the Board


A J Spiro
Chairman

Dated: 12 June 2016

THE WIENER LIBRARY
INDEPENDENT AUDITOR'S REPORT TO
THE MEMBERS OF THE WIENER LIBRARY
YEAR ENDED 31 DECEMBER 2015

We have audited the financial statements of The Wiener Library for the year ended 31 December 2015 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cashflows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on pages 9 -10, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed auditor under the Companies Act 2006. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at www.frc.org.uk/auditscopeukprivate.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2015 and of the charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

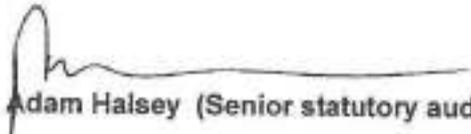
In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**THE WIENER LIBRARY
INDEPENDENT AUDITOR'S REPORT TO
THE MEMBERS OF THE WIENER LIBRARY
YEAR ENDED 31 DECEMBER 2015**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- the charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Trustees' Annual Report.



Adam Halsey (Senior statutory auditor)

for and on behalf of haysmacintyre, Statutory Auditor

**26 Red Lion
Square
London
WC1R 4AG**

12 June 2016

haysmacintyre is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE WIENER LIBRARY

STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
FOR THE YEAR ENDED 31 DECEMBER 2015

	Notes	2015			2014		
		Unrestricted funds £	Restricted funds £	Total £	Unrestricted funds £	Restricted funds £	Total £
Income from:							
Donations and legacies	4	601,481	-	601,481	480,491	-	480,491
<i>Charitable activities</i>							
Education and outreach programmes	4	-	378,189	378,189	-	1,896,146	1,896,146
Library operations	4	27,025	200,000	227,025	25,267	154,500	179,767
International Tracing Service	4	-	40,161	40,161	-	29,193	29,193
Investments		660	-	660	514	-	514
Trading activity	4	18,252	-	18,252	13,930	-	13,930
Total income and endowments		647,418	618,350	1,265,768	520,202	2,079,839	2,600,041
Expenditure on:							
Raising funds	5	66,397	-	66,397	93,467	-	93,467
<i>Charitable activities</i>							
Cataloguing and preservation projects	5	-	20,643	20,643	-	3,964	3,964
Education and outreach programmes	5	95,038	124,880	219,918	85,888	124,739	210,627
Library operations	5	422,932	2,500	425,432	368,519	12,060	378,579
International Tracing Service		-	97,047	97,047	-	113,404	113,404
Total resources expended		584,367	245,070	829,437	545,874	254,167	800,041
Net income/ (expenditure)	7	63,051	373,280	436,331	(25,672)	1,825,672	1,800,000
Net gains on investment		-	29,264	29,264	-	-	-
Net movement of funds		63,051	402,544	465,595	(25,672)	1,825,672	1,800,000
Fund balances at 1 January 2015	13	3,450,140	2,446,080	5,896,220	3,475,812	620,408	4,096,220
Fund balances at 31 December 2015	13	3,513,191	2,848,624	6,361,815	3,450,140	2,446,080	5,896,220

All recognised gains and losses are reflected through the Statement of Financial Activities.

No separate Statement of Total Recognised Gains and Losses is presented. All activities reflected above are continuing activities.

The notes on pages 16 to 26 form part of the accounts.

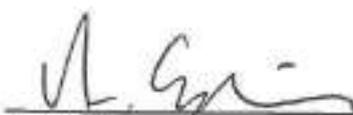
THE WIENER LIBRARY

BALANCE SHEET as at 31 December 2015
Company No 00596820

	Note	Charity	
		2015 £	2014 £
Fixed assets			
Heritage assets	8	2	2
Tangible fixed assets	8	3,276,841	3,323,838
Listed investments	9	1,304,264	-
Investments	9	-	1
		<u>4,581,107</u>	<u>3,323,841</u>
Current Assets			
Debtors	10	306,745	114,156
Investments	11	299,104	296,172
Cash at bank and in hand		1,226,559	2,228,069
		<u>1,832,408</u>	<u>2,638,397</u>
Creditors - amounts falling due within one year	12	<u>(51,700)</u>	<u>(86,018)</u>
Net current assets		<u>1,780,708</u>	<u>2,572,379</u>
Total assets less current liabilities		<u>6,361,815</u>	<u>5,896,220</u>
Net assets	14	<u>6,361,815</u>	<u>5,896,220</u>
Unrestricted funds	13		
Designated funds		3,306,843	3,323,840
General funds		206,348	126,300
Total unrestricted funds		<u>3,513,191</u>	<u>3,450,140</u>
Restricted funds	13	<u>2,848,624</u>	<u>2,446,080</u>
Total funds	13	<u>6,361,815</u>	<u>5,896,220</u>

The notes on pages 16 to 26 form part of the accounts.

The financial statements were approved by the Board of Trustees and authorised for issue on 12 June 2016 and signed on its behalf by



A J Spiro
Chairman

THE WIENER LIBRARY

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2015

	Charity	
	2015	2014
	£	£
Reconciliation of net income from operating activities		
Net income in funds	436,331	1,800,000
Add back depreciation charge	46,997	54,500
Deduct interest income	(660)	(514)
Decrease/ - (increase) in debtors	(192,589)	17,466
Increase/ - (decrease) in creditors	(14,318)	(537,582)
Net cash provided by operating activities	275,761	1,333,870
Cash flows from investing activities		
Purchase of listed investments	(1,275,000)	-
Purchase of fixed assets	-	(15,293)
Investment	1	-
Interest received	660	514
Net cash utilised by investment activities	(1,274,339)	(14,779)
Net increase/(decrease) in cash and cash equivalents	(998,578)	1,319,091
Cash and cash equivalents at beginning of year	2,524,241	1,205,150
Cash and cash equivalents at end of year	1,525,663	2,524,241
Analysis of cash and cash equivalents		
Cash at bank and in hand	1,226,559	2,228,069
Short term investments	299,104	296,172
	1,525,663	2,524,241

The notes on pages 16 to 26 form part of the accounts.

THE WIENER LIBRARY
Notes to the financial statements - year ended 31 December 2015

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective on 1st January 2015 and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Preparation of the accounts on a going concern basis

The charity's ability to meet its day to day financial liabilities is dependent on the continuing contributions from its main donors. On the assumption that these contributions will continue, and that planned activities and the charity's reserves are reviewed regularly, the Board considers it appropriate to prepare the financial statements on a going concern basis.

1.3 Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP a restatement of comparative items was needed. No restatements were required, as they were not material for the financial statements.

1.4 Income recognition

All income is recognised once the charity has entitlement to income, it is probable that income will be received and the amount of income receivable can be reliably measured.

Donations and legacies income includes donations and gifts in wills which are recognised where there is entitlement, probability of receipt and the amount of the gift is measurable.

Income from charitable activities is recognised as earned as the related services are provided. Income from other trading activities is recognised as earned as the related goods are provided. Investment income is recognised on a receivable basis and the amounts can be reliably measured. Dividends are recognised once they have been declared and notification has been received.

1.5 Unrestricted funds

Unrestricted funds arise from grants, donations and other income received or generated for the objects of the charity without further specified purpose and are available for the general purposes of the charity.

1.6 Designated funds

Designated funds arise from grants, donations and other incoming resources received or generated for the objects of the charity that have been set aside out of unrestricted funds by the Board of Trustees.

1.7 Restricted funds

Restricted funds are to be used for specific purposes as laid down by the donors. Expenditure which meets these criteria is identified to the respective funds.

1.8 Expenditure

All expenditure is accounted for on an accruals basis as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Expenditure has been included under categories that aggregate all costs relating to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources as described below.

THE WIENER LIBRARY
Notes to the financial statements - year ended 31 December 2015

Accounting policies (cont'd)

Charitable expenditure comprises the following categories: expenditure on raising funds, cataloguing and preservation projects, education and outreach programmes, library and International Tracing Service. It includes both direct and support costs. Support costs are those costs incurred in support of expenditure on the objects of the company.

Support costs have been allocated between governance costs and other support costs and are apportioned on the basis of employee numbers across the different functions of the charity's activities.

Governance costs are those incurred in connection with enabling the charity to comply with external regulation, constitutional and statutory requirements and in providing support to the trustees in the discharge of their statutory duties.

All expenses incurred are inclusive of irrecoverable VAT.

1.9 Tangible fixed assets and depreciation

Tangible fixed assets costing over £500 are capitalised. Tangible fixed assets are stated at cost less provision for depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life on a straight line basis, as follows:

Library and archives	nil
Office equipment	3 years
Microfilming equipment	3 years
Fixtures and fittings	10 years
Leasehold improvements	20 years

Long leasehold property costs are not depreciated until the lease has less than 50 years to run. At that point these costs will be depreciated over the remaining lease term.

All assets are subject to an annual impairment review.

1.10 Employee benefits

• **Short term benefits**

Short term benefits including holiday pay are recognised as an expense in the period in which the service is received.

Termination benefits are accounted for on an accrual basis and in line with FRS 102.

• **Pension scheme**

The Library contributes to a personal pension scheme, the assets of which are administered by Scottish Widows. It is a defined contribution scheme. All contributed costs are accounted for on the basis of charging the cost of providing pensions over the period when the charity benefits from the employees' services. The charity has no further liability under the scheme.

1.11 Current asset investments

Current asset investments represent short term deposits.

1.12 Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to the Statement of Financial Activities.

1.13 Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

THE WIENER LIBRARY
Notes to the financial statements - year ended 31 December 2015

Accounting policies (cont'd)

1.14 Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Library does not acquire put options, derivatives or other complex financial instruments. The main form of financial risk faced by the Library is that of volatility in equity markets and investment markets due to wider economic conditions.

1.15 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.16 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.17 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.18 Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

THE WIENER LIBRARY
Notes to the financial statements - year ended 31 December 2015

2 Trading Subsidiary

The wholly owned trading subsidiary Wiener Library (Russell Square) Limited was incorporated in 2011 in the United Kingdom to design and refurbish the new premises for the library. This company ceased operations at the end of 2014 and was formally dissolved in 2015.

The summary financial performance of the subsidiary alone is:

	2015	2014
	£	£
Income	-	14,300
Operating expenses	-	14,300
Net (loss)/income for the year	-	-

The balance sheet comprised of current assets of £Nil (2014: £21,632), current liabilities of £Nil (2014: £21,631) and share capital of £1 (2014: £1).

3 Employees

	2015	2014
	£	£
Employment costs		
Wages and salaries	379,817	364,674
Social security costs	33,312	35,188
Pension costs	30,309	26,135
	443,438	425,997

One member of the Board received reimbursements of travel expenses amounting to £629 during the year. None of the employees received remuneration in excess of £60,000 during the year.

Number of Employees

The average number of people employed in permanent posts during the year was 14 (2014:13). Of these, 1 employee (2014: 1) was involved in raising funds, 12.5 (2014: 11.5) employees were involved in charitable activities and one half time employee (2014:0.5) was involved in support and governance functions.

The key management personnel comprises the senior management team and is made up of the following positions within the organisation:

Director
 Head of Research and Deputy Director
 Head of Digital
 Head of Collections

	2015	2014
	£	£
Salaries	149,317	135,132
Pension costs	11,999	11,264
	161,316	146,396

THE WIENER LIBRARY
Notes to the financial statements - year ended 31 December 2015

4 Income

	Unrestricted Funds £	Restricted Funds £	2015 Total £	2014 Total £
Donations and legacies				
The Wiener Library Endowment Trust	190,000	-	190,000	200,000
Auswärtiges Amt (German Foreign Office)	76,225	-	76,225	85,076
Association of Jewish Refugees	100,000	-	100,000	-
Legacies	-	-	-	2,500
Grants and donations	235,258	-	235,256	192,915
	601,481	-	601,481	480,491
Education and outreach programmes				
Heritage Lottery Fund	-	78,350	78,350	107,038
Catalyst Endowment Fund/ Toni Schiff Memorial Fund (TSMF)	-	187,101	187,101	1,756,367
Film project fund	-	10,000	10,000	10,000
November Pogrom project income	-	-	-	10,000
European Holocaust Research Infrastructure fund	-	43,217	43,217	8,741
Education funds	-	59,521	59,521	4,000
	-	378,189	378,189	1,896,146
Library operations				
Ernest Hecht Charitable Foundation fund	-	-	-	2,500
Toni Schiff digitisation fund and Department for Communities & Local Government	-	200,000	200,000	130,000
New library management system	-	-	-	22,000
Sales and royalties	17,222	-	17,222	15,222
Membership fees	9,803	-	9,803	10,045
	27,025	200,000	227,025	179,767
International Tracing Service (ITS)				
ITS funds	-	20,867	20,867	29,193
ITS Rothschild fund	-	19,294	19,294	-
	-	40,161	40,161	29,193
Income from investments				
	660	-	660	514
Income from trading activity				
Contribution to expenses from ITS, UNESCO and others	9,575	-	9,575	8,204
Room rental, course fees and book sales	8,677	-	8,677	5,726
	18,252	-	18,252	13,930
Total income	647,418	618,350	1,265,768	2,600,041

THE WIENER LIBRARY
Notes to the financial statements - year ended 31 December 2015

5 Expenditure

	Direct costs			Support costs	2015 Total	2014 Total
	Staff	Books	Other			
	£	£	£	£	£	£
Expenditure on raising funds	22,885	-	27,855	15,657	66,397	84,384
Cataloguing and preservation projects	2,463	-	18,180	-	20,643	3,964
Education and outreach programmes	100,365	-	80,412	39,141	219,918	201,194
Library	261,047	24,750	37,868	101,767	425,432	364,384
International Tracing Service	40,670	-	56,377	-	97,047	113,404
Total spent	427,430	24,750	220,692	156,565	829,437	767,330

6 Support costs

The Library initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between the three key charitable activities undertaken in the year.

The breakdown of support costs is as follows:

	General Governance support function		2015 Total	2014 Basis of Total allocation
	£	£		
Staff	5,337	10,672	16,009	15,353 Staff time
Premises	97,261	7,321	104,582	121,136 Staff time
General office	21,506	1,619	23,125	22,069 Staff time
Auditor's remuneration	-	9,950	9,950	7,160 Actual
Legal fees	-	2,899	2,899	- Actual
	124,104	32,461	156,565	165,708

	Raising Funds	Education & Outreach	Library	2015 Basis of Total allocation
Staff	1,601	4,002	10,406	16,009 Staff time
Premises	12,771	31,927	83,009	127,707 Staff time
Other	1,285	3,212	8,352	12,849 Staff time
	15,657	39,141	101,767	156,565

THE WIENER LIBRARY
Notes to the financial statements - year ended 31 December 2015

7 Net income for the year

	2015	2014
	£	£
Net incoming resources for the year are stated after charging:		
Depreciation of tangible fixed assets	45,997	54,500
Auditors' remuneration (excluding VAT - audit fees)	6,980	6,120
Auditors' remuneration (excluding VAT - other services)	660	520
	660	520

8 Tangible fixed assets

	Library & archives	Leasehold property		Office equipment	Fixtures and fittings	Total
		building	mechanical and electrical installations			
	£	£	£	£	£	£
Cost						
Balance as at 1 January 2015	2	2,659,583	752,366	68,010	92,262	3,572,223
Additions	-	-	-	-	-	-
Balance as at 31 December 2015	2	2,659,583	752,366	68,010	92,262	3,572,223
Depreciation						
Balance as at 1 January 2015	-	-	150,189	67,857	30,337	248,383
Charge for the year	-	-	37,618	153	9,226	46,997
Balance as at 31 December 2015	-	-	187,807	68,010	39,563	295,380
Net book value						
As at 31 December 2015	2	2,659,583	564,559	-	52,699	3,276,843
As at 31 December 2014	2	2,659,583	602,177	153	61,925	3,323,840
Classified as:						
Heritage assets						2
Tangible assets						3,276,841
						3,276,843

Purchases heritage assets are comprised of books, pamphlets, photos, manuscripts, archives and artefacts. All assets are used for the purposes of the charity.

Financial summary of heritage asset transactions

	2015	2014	2013	2012	2011
	£	£	£	£	£
Purchased heritage assets	24,750	16,394	20,471	20,955	16,560
Impairment of heritage assets	(24,750)	(16,394)	(20,471)	(20,955)	(16,560)
	-	-	-	-	-

THE WIENER LIBRARY
Notes to the financial statements - year ended 31 December 2015

9 Fixed asset investments

	2015	2014
	£	£
Listed investments		
Market value as at 1 January 2015	-	-
Additions at cost	1,275,000	-
Unrealised gain	29,264	-
Market value as at 31 December 2015	1,304,264	-
Historical cost of investments as at 31 December 2015	1,275,000	-

The above investments are held in OEICs (open-ended investments companies) managed by Troy Asset Management Limited.

Subsidiary undertaking

	2015	2014
	£	£
Shares in subsidiary undertaking	Nil	1

Details of the company's subsidiary undertaking were as follows:

Name	Wiener Library (Russell Square) Limited
Principal activity	Design and refurbishment of 29 Russell Square
Country of incorporation	England
Class of shares and holding	Ordinary - 100%

Please refer to note 2 for further details. The subsidiary was dissolved on 20 October 2015.

	Charity		Group	
	2015	2014	2015	2014
	£	£	£	£
10 Debtors				
Trade debtors	4,503	763	-	763
Other debtors	291,571	54,685	-	71,373
Amount owed by group undertaking	-	21,631	-	-
Prepayments and accrued income	10,671	37,077	-	37,077
	306,745	114,156	-	109,213
11 Investments - current assets				
Bank short term deposits	299,104	296,172	-	296,172
12 Creditors - Amounts falling due within one year				
Accruals	8,376	17,306	-	17,306
Other taxes and social security	9,702	9,675	-	9,675
Deferred income	-	20,000	-	20,000
Other creditors	33,622	19,037	-	19,037
	51,700	66,018	-	66,018

Deferred income relates to funds received in the year relating to the next financial period. In 2014 amounts received related specifically to the 2015 period and have been released to the Statement of Financial Activities. There is no deferred income in 2015.

THE WIENER LIBRARY
Notes to the financial statements - year ended 31 December 2015

13 Statement of Funds

	Balance at 01-Jan-15	Incoming resources	Investment gain	Outgoing resources	Transfers	Balance at 31-Dec-15
	£	£		£		£
Restricted funds						
<i>Education and outreach programmes</i>						
Heritage Lottery Fund project	74,239	78,350	-	(90,111)	-	62,478
The European Holocaust Research Infrastructure (EHRI) fund	877	43,217	-	(20,314)	-	23,780
Holocaust education fund	27,572	56,521	-	(1,980)	-	82,113
November Pogrom project fund	10,000	-	-	(2,475)	-	7,525
Film project fund	-	10,000	-	(10,000)	-	-
Special education projects fund	10,767	3,000	-	-	-	13,767
Catalyst: Endowment Fund/ Toni Schiff Memorial Fund (TSMF)	1,823,807	187,101	29,264	-	-	2,040,172
<i>Library</i>						
Book appeal fund 2012	9,376	-	-	-	-	9,376
Toni Schiff digitisation fund	130,000	200,000	-	(20,643)	-	309,357
New library management system	9,940	-	-	-	-	9,940
Ernest Hecht Charitable Foundation fund	4,898	-	-	(2,500)	-	2,198
<i>International Tracing Service (ITS)</i>						
ITS fund	344,804	20,867	-	(77,753)	-	287,918
ITS Rothschild fund	-	19,294	-	(19,294)	-	-
Total restricted funds	2,446,080	618,350	29,264	(245,070)	-	2,848,624
Unrestricted funds						
<i>Designated funds</i>						
Leasehold property	3,266,300	-	-	(37,618)	-	3,228,682
Other fixed assets	57,538	-	-	(9,379)	-	48,159
Property maintenance fund	-	-	-	-	30,000	30,000
Heritage asset fund	2	-	-	-	-	2
Total designated funds	3,323,840	-	-	(46,997)	-	3,306,843
<i>General funds</i>						
	126,300	647,418	-	(537,370)	(30,000)	206,348
Total unrestricted funds	3,450,140	647,418	-	(584,367)	-	3,513,191
Total funds	5,896,220	1,265,768	29,264	(829,437)	-	6,361,815

THE WIENER LIBRARY
Notes to the financial statements - year ended 31 December 2015

13 Statement of funds (cont'd)

Restricted funds

Education & outreach programmes

The Heritage Lottery Fund project was established to hold funds for an extensive four-year outreach and education programme.

The European Holocaust Research Infrastructure (EHRI) fund received funding from the European Union Framework Programme to support a large-scale European research infrastructure initiative on Holocaust archives.

The Holocaust education fund holds funds provided by the NiKeNo, Second Generation and other donors for the purpose of Holocaust education.

The November Pogrom project fund was established to bring together and disseminate the Library's holdings relating to the November Pogrom in 1938; funds were provided by the Dulverton Trust.

The film project fund provides funding for the 'Final Account' project by Luke Holland. Funds were provided by the Hyam Wingate Foundation.

The special education projects fund is used to fund special events.

The Catalyst Endowment Fund/ Toni Schiff Memorial Fund (TSMF) was created from donations received from the Toni Schiff Memorial Fund and others and which were matched by the Heritage Lottery Fund. The purpose of the fund is to perpetuate the Library's learning, engagement and community programmes. The fund is therefore a restricted fund with the income and capital available to the trustees to be applied for the purposes set out above. The trustees policy is to ensure that the fund will provide such financial support and therefore will aim only to spend the income. If however the income is insufficient to meet the current year's planned spend then the trustees will avail themselves of the right to apply capital to meet any shortfall.

Library

The book appeal fund was established to hold money in support of the book budget.

The Toni Schiff digitisation fund was established to digitise the Library's collection; the funds were provided by the Toni Schiff Memorial Fund.

The new library management system fund was established to hold funds to enable the Library's migration to a new Library system. Funds were provided by the Foyle Foundation.

The Ernest Hecht Charitable Foundation fund was established to assist the Library in expanding its collection of school books and children's literature of the Nazi era.

The International Tracing Service (ITS) funds

These funds were established to set up, maintain and operate the ITS hardware and software and to employ a full-time researcher to work with scholars and the public.

The ITS fund holds the funding received from the Foreign & Commonwealth Office (FCO) and the Department for Communities and Local Government (DCLG).

The ITS Rothschild fund was received from the Rothschild Foundation (Hanadiv) Europe to enable the Library and its partners to hold workshops to train individuals in the use of the ITS archive.

THE WIENER LIBRARY
Notes to the financial statements - year ended 31 December 2015

13 Statement of funds (cont'd)

Designated funds

The Designated Funds represent the net book value of tangible fixed assets held. More details are provided in the tangible fixed assets schedule, note 8 of the accounts. Designated funds also includes the property maintenance fund. This fund will be used to pay for the upgrades to both the passenger lift and the archival climate control system planned for 2016 and 2017, as well as the periodic maintenance of the building which is required under our lease.

14 Analysis of net assets by fund

	Designated funds	General funds	Restricted funds	2015 Total	2014 Total
	£	£	£	£	£
Fixed assets	3,306,843	-	1,274,264	4,581,107	3,323,841
Current assets	-	258,048	1,574,360	1,832,408	2,638,397
Creditors: amount falling due within one year	-	(51,700)	-	(51,700)	(66,018)
	<u>3,306,843</u>	<u>206,348</u>	<u>2,848,624</u>	<u>6,361,815</u>	<u>5,896,220</u>

15 Related party transactions

The charity had the following transactions during the year ended 31 December 2015 with connected parties: Donations of £24,200 (2014: £11,950) were received from Members of the Board. Frank Harding and Anthony Spiro are also trustees of the Association of Jewish Refugees (AJR) which has given the Library a grant of £100,000 in the year (2014: nil).

16 Company limited by guarantee

The liability of each member is £1 each in the event of a liquidation of the charitable company.

17 Taxation

The Wiener Library is a registered charity and is not liable to taxation on its present activities.

18 Pension

The Charity operates a defined contribution scheme for all qualifying employees. The assets and liabilities of the funds are held separate in funds administered by independent pension providers. The total cost of pensions incurred by the charity are charged in the Statement of Financial Activities, which was £30,309 (2014: £26,135 included in other creditors is £14 (2014: £3,121) in respect of the pension scheme.